

## **POSITION ANNOUNCEMENT: SENIOR PROGRAM DIRECTOR**

The Constitutional Rights Foundation Chicago seeks a Senior Program Director, who will report to the Executive Director. The position is available immediately.

### **Responsibilities**

- Direct the Illinois Youth Summit, a high school program that focuses on the deliberation of controversial public policy issues and service. Activities include: recruit and support teachers, policy-makers, and legal resource persons; work with student representatives and participants; coordinate training experiences; coordinate policymakers; school visits; research and review of curriculum; other activities as needed.
- Direct the Equal Justice Under Law program, a high school program that focuses on a recent Supreme Court case and its implications for public policy. Activities include: recruit and support teachers, policy-makers, and legal resource persons in Chicago and Springfield; work with student participants; coordinate logistics; research and review case materials; other activities as assigned.
- Serve as Assistant Director for Deliberating in a Democracy, an international program to help teachers deliberate controversial public policy issues in their classrooms. Recruit teachers in metropolitan Chicago; coordinate staff development sessions and teacher exchanges; facilitate communication between all sites; work on ways to enhance DID in the classroom.
- Assist with institutes for high school law and government teachers.
- Assist with an annual state conference for elementary and secondary teachers of law, government, U.S. history, and other appropriate disciplines.

### **Qualifications**

- Strong organizational, writing, and interpersonal skills
- Background in law-related/civic education strongly preferred
- 5 years of relevant administrative or non-profit experience strongly preferred
- Expertise in constitutional issues, deliberation, and service learning
- Working knowledge of education in Illinois helpful
- Facility with Microsoft Suite

### **Organizational Mission**

The Constitutional Rights Foundation Chicago helps schools foster critical thinking skills and responsible civic action in students. Non-profit and non-partisan, CRFC has been a national leader in the design and implementation of quality law-related education (LRE) programs for elementary and secondary school students and their teachers since 1974.

Salary commensurate with experience.

Submit resume with cover letter to: Carolyn Pereira, Executive Director

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CRFC is an equal opportunity employer.